

White Lake Return to School Fall 2020 Procedures-(updated 10/12/2020)

(This document may be amended as new information becomes available-we will keep everyone updated of any changes)

PHASE 1: Option 1 (Normal Academic Calendar) or (Alternate Calendar if needed-later start date/end date)

Busing-Bus Routes as "Normal"

- Parents must perform Symptom checks prior to getting on bus
- Students will be temperature checked by bus driver as they enter the bus.
- If any symptoms exist for an individual, that individual and any family members will not be allowed to board the bus- (Parents/Emergency Contacts will be notified by bus driver)
- Bus will be loaded back to front, families sitting together, assigned seats, social distanced as much possible (Having assigned seats will help SDDOH with contact tracing and determining who needs to quarantine if someone from the bus is positive (anyone within 6 feet for >15 minutes) rather than everyone on the bus needing to quarantine)
- Riders will be required to wear masks as social distancing will not be possible unless driver deems there is safe distancing.
- Drivers will sanitize buses after each route

Students/Staff Entering Building

- Masks are required in hallways upon entering building
- Parents are expected to symptom check children before arriving at school
- Temp checks will be performed daily upon entering. Anyone with a symptom identified at any time during the day will be isolated in Principal's office. At such time, mask will be required. Parent or Emergency contacts will be notified. Transportation can be provided home if needed.
- Staff**-Self Temp and Symptom Check Daily before entering
- Students**-Temps Monitored at doorway (Initial symptom check done at home by parents)
- Hallways-Be Polite-Stay to Right-Social Distance as much possible. Wearing of masks required during this time.
- Sanitizer in every room in building
- Signage throughout building identifying symptoms and recommendations

Food Service

Breakfast / Lunch

- Normal Breakfast/Lunch menus will be served
- Salad bar items will be individually packaged and available.
- (stagger times per grade)
- Masks will be required through lunch line
- Preschool, Kindergarten, 1st grade will eat in dining area socially distanced as much as possible. All other classes will do Grab-N-Go and take to classrooms/homeroom.
- Sanitizer provided at lunchroom entrance.
- Each Classroom will be provided with a collection tub for trays, utensils, and waste after breakfast and lunch.
- Classroom desks will be sanitized before and after eating.
- Microwave will be accessible for students bringing own breakfast or lunch
- Seconds will not be offered

Instruction/Classrooms

Elementary-

- Masks are requested at all times in rooms where social distancing is not possible (ex. combined classrooms, specials)
 - Sanitize when entering classroom
 - Return to classroom like normal (masks highly recommended where practical)
 - Space desks out as much as possible in each classroom
 - No pods --- ALL desks/tables should face the same direction
 - Recess staggered---no more than two classrooms outside at same time utilizing separate play areas to distance.(Times and areas decided by teachers)
 - Students should have personal supplies and limit sharing
 - Bathroom use is monitored by individual teacher/not all kids using at once
 - Grades PK and K use sinks in classroom when possible to limit contacts
 - OK to attend "specials" with individual classes-(PE encourage outside if possible), (Computers-Disinfect Keyboard/Computer after each use, use Chromebooks for combined grades when possible), (Band/Music-Distance as much as possible. Option to use regular classroom, gym, or outside if wanted), (Boost-UP-PreK, K, and 1 all at separate times twice weekly), (Counseling done in individual classroom)
 - Everyone teach good hygiene health continually
 - After School Program-start after Labor Day (2 groups/day=Mon&Wed-K/2nd/3rd and Tues&Thurs. 1st /4th/5th)-utilize 2 different rooms to social distance
 - Religion Release will be suspended for the 2020-2021 school year.
 - Teachers will utilize the Google Classrooms Virtual Learning platform to maintain consistency throughout the school. This platform allows live or video recordings from the classroom, as well as, a portal to assign and upload assignments--- Supported by the State of South Dakota and only requires a device with Internet capabilities.
 - Student participation/interaction will be expected on a daily basis. Students will be able to view lessons/assignments online at the regular scheduled times, however, flexibility will allow students to view lessons at any time.
- *Packet delivery systems may also be necessary for younger students with frequent teacher check-ins

Middle School/High School

- Masks are requested at all times in rooms where social distancing is not possible (ex. large study halls, Music)
- Sanitize when coming into classroom
- Return to classroom like normal (masks encouraged where practical)
- Space desks out as much as possible in each classroom
- No pods --- ALL desks/tables should face the same direction
- Stagger bells/times so everyone not in hallway at same time
- PE, Band/Choir-outside or gym if possible to allow social distancing, utilize smaller groups where possible
- Bathroom use monitored by individual teacher (not between classes)
- Everyone teach good hygiene health continually
- Teachers will utilize the Google Classrooms Virtual Learning platform to maintain consistency throughout the school. This platform allows live or video recordings from the classroom, as well as, a portal to assign and upload assignments--- Supported by the State of South Dakota and only requires a device with Internet capabilities.
- Student participation/interaction will be expected on a daily basis. Students will be able to view lessons/assignments online at the regular scheduled times, however, flexibility will allow students to view lessons at any time.

Visitors/Vendors

- Allowed with Temp checks and COVID SYMPTOM checklist
- Require the use of a facemask during school hours 7:45-3:45

Phase 2-“In-School – Limited Exposure”

Busing

- Same procedures as Phase 1 except, if exposure or close contacts ride bus –bus service for that particular route will be discontinued for SDDOH recommended time frame.

Entering Building

- Same procedures as Phase 1

Food Service

- Same procedures as Phase 1

Instruction/Classroom-

- Instruction would be to follow SDDOH guidance. (Anticipate certain students to be learning virtually at same time students are in attending in the school.
- Increased communication with families (preparation for possible virtual learning)
- Same procedure for students in school as in Phase 1 if unaffected by “limited exposure.”
- Students that have been identified by SDDOH or Medical Professional and need to quarantine will receive a free and appropriate education via our “VIRTUAL PLATFORM.”

Visitors

- Limited to Essential Visitors and Vendors with Temp Check and COVID SYMPTOM checklist
- Require the use of a facemask during school hours 7:45-3:45

Phase 3 “Significant Exposure” as determined by the SDDOH

Instruction

- VIRTUAL PLATFORM ENACTED as determined by the SDDOH
- Teachers will utilize the Google Classrooms Virtual Learning platform to maintain consistency throughout the school. This platform allows live or video recordings from the classroom, as well as, a portal to assign and upload assignments--- Supported by the State of South Dakota and only requires a device with Internet capabilities.
- Student participation/interaction will be expected on a daily basis. Students will be able to view lessons/assignments online at the regular scheduled times, however, flexibility will allow students to view lessons at any time.
- Daily face-to-face interaction with students will be provided via Google Classrooms
- Student participation will be expected on a daily basis.
- It is expected students participate during the regularly scheduled class times with daily communication with teachers; however, if participation is not possible during this time, flexibility is possible upon communication with Principal.
- Correspondence between student-teacher will be addressed within 24 hours during the school week.
- Teachers are expected to have “normal” school office hours from 7:45am-3:45pm
- Minimum weekly check-in on students by teachers will take place
- Parents are expected to help manage child’s attendance
- Weekly lesson plans provided to the Principal
- **Packet delivery systems may also be necessary for younger students with frequent teacher check-ins

Food Service

- Meal Pick-up Enacted
- Families will indicate weekly if children will be utilizing this service
- Times will be established for meal pick-up of families living in town
- Locations/times will be established for meal pick up for families living in country

FYI

SCREENING PROCEDURES:

- All staff, students, and visitors, during the school day, will undergo a temperature check
- Parents will perform initial symptom checks before children arrive at school or load bus
- Staff or Students with positive screening responses are encouraged to be evaluated by medical personnel:
 - **If any household member exhibits at least 1 symptom and 1 exposure from the checklist, All household members will be excused from school until the positive screened person is evaluated or the 14 day quarantine period has expired.**
 - If, after being evaluated, results for COVID-19 are “negative”-individual and household members can return to school after being symptom free for 24 hours.
 - If, after being evaluated, results for COVID-19 are “positive”- individual and household members must follow SDDOH guidelines. Currently, those guidelines require the individual to self-isolate for 10 days from the first onset of symptoms and must be fever free for 24 hours without the use of fever-reducing medications, or 20 days from the onset of symptoms, fever free for 24 hours without the use of fever-reducing medications, in those who were severely or critically ill and/or those who are severely immunocompromised.
 - If individual refuses to be evaluated by healthcare professional, individual and household members involved in school, will not be allowed to enter for 14 days from onset of symptoms to ensure recovery.
- Close Contact defined- A close contact is an *individual not wearing a mask*, that was within 6 feet from a confirmed positive Covid-19 case for atleast 15 consecutive minutes starting 2 days prior to Positive individual’s onset of symptoms.
- Individuals wearing a mask at time of exposure will not be considered as a close contact.
- ALL indications of “positive” COVID-19 tests and confirmed close contacts must come through the SD Department of Health **or Medical Documentation.**
- Any Department of Health verified “close contact” or **medical documentation will be required to quarantine for 7 days and allowed to return to school wearing mask at all times for days 8-14; OR granted the option to do a PCR test after 72 hours of verified close contact or onset of symptoms. If result from PCR test is negative, student may return to school. It is understood that our students, while home under quarantine, can/should be attending virtually through Google Classroom.**
- If there is a confirmed positive case within our School, School contacts (Robert Schroeder or Toni Haines) will be notified by the SD DOH with mitigation recommendations.
- Communication with families affected will take place as soon as possible thereafter.

OTHER INFORMATION

- Staff and Students will receive at least 2 complimentary reusable face masks from the school
- If individual refuses to comply with required facemasks during identified times, individual will be prompted 1 time to comply. If not immediately compliant, individual will be considered insubordinate and will be subject to suspension or expulsion and made to leave building.
- If, due to medical reasons, an individual cannot wear a mask during required times, justification and recommendations must be provided by a medical doctor.
- Face shields will be available for younger students/Staff of younger students
- Throw away masks for visitors will be available in the office from 7:45am-3:45pm
- White Lake School will be more vigilant on deep cleaning/sanitizing high traffic areas
- White Lake School will do our best in keeping patrons informed of changing situations throughout the year

Regarding Athletics

- Temperature and symptom checks will be performed by coaching staff prior to all practices and competitions
- Masks will be required on busses
- Temperature checks will be performed upon loading bus for practices and or competitions
- The KWL Coop is highly recommending the use of facemasks by spectators at all events
- There will be constant communication between KWL Coop school regarding COVID-19 situations
- The KWL Coop will follow the recommendations set forth by the SDHSAA

If we all work together, we can provide the best and safest education possible for our students

Assumption of the Risk and Waiver of Liability Relating to Coronavirus / COVID-19

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

White Lake School has put in place practical preventative measures to reduce the spread of COVID-19; however, White Lake School cannot guarantee that you or your child(ren) will not become infected with COVID-19. Further, attending activities could increase your risk and your child(ren)'s risk of contracting COVID-19.

By participating in school and school activities sponsored by White Lake School, I acknowledge the contagious nature of COVID-19. I voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending school or activities and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at school or at school activities may result from the actions, omissions, or negligence of myself and others, including, but not limited to White Lake School employees, volunteers, program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance at school or school activities or participation programming ("Claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless White Lake School, its employees, agents, and representatives, of and from the Claims, out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of White Lake School, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any White Lake School program.

Student Name (Printed)

Student Signature

Date

Parent Name (Printed)

Parent Signature

Date